
**INSTRUCTION LETTER FOR THE PRINCIPAL OFFICERS CLAIMS PROCEDURE
OF MAPLE BANK GmbH, TORONTO BRANCH**

(also known as Maple Bank – Toronto Branch)

(hereinafter referred to as “**Maple Bank**”)

A. PRINCIPAL OFFICERS CLAIMS PROCEDURE

By Order of the Superior Court of Justice of Ontario [Commercial List] made January 27, 2017, under the *Winding-Up and Restructuring Act* (the “**WURA**”), KPMG Inc. in its capacity as court-appointed liquidator of the business in Canada of Maple Bank and its assets as defined in section 618 of the *Bank Act* (the “**Liquidator**”) has been authorized to conduct a call for claims against the Principal Officers of Maple Bank, Toronto Branch (the “**Toronto Branch**”) under the WURA (the “**Principal Officers Claims Procedure**”).

The Principal Officers Claims Procedure is intended for any person who may have a claim of any kind or nature whatsoever (a “**Claimant**”), against any individual who is or has been a Principal Officer of the Toronto Branch and that relates to amounts for which such individual may in law be liable to pay in his or her capacity as Principal Officer of the Toronto Branch and that arose prior to February 16, 2016 (the “**Winding-Up Date**”), including, without limitation, any Claims arising in such individual’s capacity as an officer and/or director of **Maple Financial Group Inc., Maple Futures Corp., Maple Holdings Canada Limited, Maple Securities Canada Limited, Maple Trade Finance Inc., Maple Securities U.S.A. Inc., Maple Arbitrage Inc., Maple Trade Finance Corp, Maple Commercial Finance Corp, and Maple Partners America Inc.** (each, an “**Affiliate**” and collectively the “**Affiliates**”) to the extent that such individual served in such role in his or her capacity as Principal Officer of the Toronto Branch (collectively, the “**Principal Officers Claims**”). Please review the enclosed material for the complete definition of Principal Officers Claim.

B. CLAIMANTS SUBMITTING A PRINCIPAL OFFICERS PROOF OF CLAIM

If you believe that you have a Principal Officers Claim, you are required to file a Principal Officers Proof of Claim with the Liquidator. **It is important that the Proof of Claim form be correctly completed and delivered to the Liquidator by 4:00 p.m. (Eastern Time) on FEBRUARY 28, 2017.** The following points are set out to assist you:

- (a) The Principal Officers Proof of Claim form must be completed in its entirety;
- (b) Ensure that you include your complete name and address where all notices or correspondence regarding your claim are to be forwarded;
- (c) If the form is completed by some person on behalf of the Claimant, that person must state

his or her authority and the capacity in which he or she is acting;

- (d) You are required to provide a calculation of the claim and all supporting documentation
- (e) The amount of your Principal Officers Claim should be calculated up to the Winding-Up Date;
- (f) In Section D chose the Affiliate(s) to which your Principal Officer Claim relates;
- (g) In Section E chose the appropriate subsection(s) (i), (ii), (iii), (iv), or (v) which properly applies to the status of your Principal Officers Claim;
- (h) Ensure the form is dated, witnessed and signed in the appropriate places;
- (i) Mail the completed Principal Officer Proof of Claim form together with Schedule A to:

KPMG Inc. in its capacity as Court-appointed
Liquidator of Maple Bank GmbH, (Toronto Branch)
Bay Adelaide Centre
333 Bay Street, Suite 4600
Toronto, ON M5H 2S5
Canada
Attention: Phil Reynolds: pjreynolds@kpmg.ca
Fax: (416) 777-3364
Phone: (416) 777-8415

Additional Principal Officers Proof of Claim forms and other information, including the Principal Officers Additional Claims Order creating the Principal Officers Claim Procedure, can be obtained from the Liquidator's website at <http://www.kpmg.com/ca/maplebank>, or by contacting the Liquidator at the telephone and fax numbers indicated above and providing particulars as to your name, address and facsimile number.

THE PRINCIPAL OFFICERS PROOF OF CLAIM MUST BE RECEIVED BY THE LIQUIDATOR BY 4:00 P.M. (EASTERN STANDARD TIME) ON FEBRUARY 28, 2017.

IT IS YOUR RESPONSIBILITY TO ENSURE THAT THE LIQUIDATOR RECEIVES YOUR PRINCIPAL OFFICERS PROOF OF CLAIM BY THE ABOVE-NOTED TIME AND DATE. FAILURE TO SUBMIT A PROPERLY COMPLETED PRINCIPAL OFFICERS PROOF OF CLAIM BY FEBRUARY 28, 2017 WILL RESULT IN ANY CLAIM THAT YOU MAY HAVE AGAINST AN INDIVIDUAL WHO IS, OR HAS BEEN A PRINCIPAL OFFICER OF THE TORONTO BRANCH BEING EXTINGUISHED AND FOREVER BARRED.

**PROOF OF CLAIM RELATING TO CLAIMS
AGAINST PRINCIPAL OFFICERS OF
MAPLE BANK GmbH, TORONTO BRANCH**
(also known as Maple Bank – Toronto Branch)
(hereinafter referred to as “Maple Bank”)

Please read carefully the enclosed Instruction Letter **BEFORE COMPLETING** this Principal Officers Proof of Claim.

A. PARTICULARS OF CLAIMANT:

1. Full Legal Name of Claimant: _____

(the “Claimant”). (Full legal name should be the name of the original Claimant of Maple Bank, notwithstanding whether an assignment of a Principal Officers Claim, or a portion thereof, has occurred following February 16, 2016 (the “Winding-Up Filing Date”).

2. Full Mailing Address of the Claimant (i.e. the original Claimant not the Assignee):

3. Has the Claim been sold or assigned by the Claimant to another party [check (X) one]?

Yes No

B. PARTICULARS OF ASSIGNEE(S) (IF ANY):

4. Full Legal Name of Assignee(s): _____

(If the Principal Officers Claim has been assigned, insert full legal name of assignee(s) of the Principal Officers Claim (if all or a portion of the Principal Officers Claim has been sold). If there is more than one assignee, please attach a separate sheet with the required information.)

5. Full Mailing Address of Assignee(s): _____

- 6. Telephone Number of Assignee(s): _____
- 7. E-Mail Address: _____
- 8. Facsimile Number: _____
- 9. Attention (Contact Person): _____

C. PROOF OF PRINCIPAL OFFICERS CLAIM:

I, _____ [name of Claimant or Representative
of the Claimant], of _____
(city and province)

do hereby certify:

(a) that I [check (X) one]

am the Claimant in respect of a claim or claims against an individual who is, or has been a Principal Officer of the Toronto Branch; OR

am _____ (state position or title) of

(name of Claimant)

(b) that I have knowledge of all the circumstances connected with the Principal Officers Claim referred to below;

(c) the Claimant asserts its claim against the Principal Officer of the Toronto Branch; and

(d) the Claimant asserts a claim against the Principal Officer(s) of the Toronto Branch for the amount as specified in the calculation (or affidavit) attached and marked as Schedule "A", after deducting any counterclaims to which the Principal Officer(s) of the Toronto Branch is/are entitled. (the attached calculation, or affidavit must include all evidence in support of the claim):

(i) PRINCIPAL OFFICERS CLAIM ARISING PRIOR TO THE WINDING-UP DATE:

\$ _____ CAD.

(Principal Officers Claims in a foreign currency are to be converted to Canadian Dollars at the Bank of Canada noon spot rate as at the Winding-Up Filing Date. The Canadian Dollar/U.S. Dollar rate of exchange on that date was US \$1/CAD \$1.3860 and the Canadian Dollar/EURO was EURO 1/ CAD \$ 1.5439.)

D. ENTITY TO WHICH THE PRINCIPAL OFFICERS CLAIM RELATES

(check (X) each applicable entity to which your Principal Officers Claim relates)

- Maple Financial Group Inc.
- Maple Futures Corp.
- Maple Holdings Canada Limited
- Maple Securities Canada Limited
- Maple Trade Finance Inc.
- Maple Securities U.S.A. Inc.
- Maple Arbitrage Inc.
- Maple Trade Finance Corp
- Maple Commercial Finance Corp
- Maple Partners America Inc.

E. NATURE OF PRINCIPAL OFFICERS CLAIM

(check (X) one and complete appropriate category)

- (I) **EMPLOYEE CLAIM OF**

\$ _____ CAD

That in respect of this claim, I do not hold any security and

(Check (X) appropriate description)

- Regarding the amount of \$ _____ CAD

I do not claim a right to a priority.

That in respect of this claim, I do not hold any security and

That in respect of this claim, I do not hold any security and

Regarding the amount of \$ _____ CAD

I claim a right to be treated as a preferred creditor pursuant to section 158.1(1)(b) of the WURA.

(Set out on an attached sheet details to support priority claim.)

(II) UNSECURED CLAIM OF

\$ _____ CAD

(III) HER MAJESTY IN RIGHT OF CANADA CLAIM OF

\$ _____ CAD

(IV) HER MAJESTY IN RIGHT OF PROVINCE CLAIM OF

\$ _____ CAD

(IV) ANY OTHER GOVERNMENT CLAIM OF

\$ _____ CAD

F. PARTICULARS OF PRINCIPAL OFFICERS CLAIM:

Other than as already set out herein the particulars of the undersigned's total Principal Officers Claim are attached.

(Provide all particulars of the Principal Officers Claim and supporting documentation, including amount, description of transaction(s) or agreement(s) giving rise to the Principal Officers Claim, name of the Affiliate(s) for which the individual served as an officer or director, in his or her capacity as Principal Officer of the Toronto Branch and any further particulars of any Principal Officers Claim. If an affidavit is attached it must have been made by a person qualified to take affidavits.)

Date at _____ this _____ day of _____, 2017.

Witness

Claimant

Phone Number:

Fax Number:

E-mail Address:

THIS PRINCIPAL OFFICERS PROOF OF CLAIM MAY BE SUBMITTED TO THE LIQUIDATOR BY PREPAID ORDINARY MAIL, COURIER, PERSONAL DELIVERY OR ELECTRONIC OR FACSIMILE TRANSMISSION AT THE FOLLOWING ADDRESS:

KPMG Inc. in its capacity as Court-appointed
Liquidator of Maple Bank GmbH, (Toronto Branch)
Bay Adelaide Centre
333 Bay Street, Suite 4600
Toronto, ON M5H 2S5
Canada

Attention: Phil Reynolds: pjreynolds@kpmg.ca
Fax: (416) 777-3364
Phone: (416) 777-8415